



## **Chertsey and Dorking Nursery Schools and Mole Valley Family Centre**

### **SEND NURSERY ADMISSION PROCEDURE 2020-21**

Admission to the Special Education Needs Provision at both Chertsey and Dorking Nursery Schools abides by the regulations for admissions according to Surrey County Council which are as follows:

- Children must have reached their third birthday
- Children must have identified special educational needs – see below for the criteria for each group
- The education, health or the speech and language therapy service must notify the local authority (LA) of the child's needs
- After considering all reports the special educational needs (SEN) officers at the local authority make a recommendation that the child may be considered for place in the SEND provision
- The panel for each nursery makes the final decision on places. This consists of a representative from the LA, speech and language therapists, educational psychologist, clinical medical officer and staff from the settings.

Prior to the meeting of the admissions panel, parents are encouraged to visit the nursery with their child to have a tour and meet staff. We will arrange more visits if parents request it.

Children are offered placements in order to monitor the child's development and make recommendations to the LA regarding suitable future provision to support the child. In most cases children would have a placement for one year, but consideration will be given on a case by case basis for a placement of less than one year.

Chertsey Nursery School is funded for 10 full time places.

Dorking Nursery School is funded for 11 full time places. At Dorking there are two provisions, PSLCN (Pre-School centre for Language and Communication Needs) and SNSC (Special Needs Support Centre, typically there are 4 places in the PSLCN and 7 in the SNSC.

All places are funded by the local authority for 25 hours per week.

#### **Criteria for Admission to the Pre-School Speech, Language and Communication Needs Centre (PSLCN) – Dorking only**

- Speech and language impairment in the absence of any other underlying difficulty e.g. developmental delay, autistic spectrum disorder (ASD)
- Non-verbal cognitive ability should be above or within normal limits
- The child is able to be included in the main nursery without one to one adult support

#### **Criteria for Admission to the Special Needs Support Centre (SNSC) – Chertsey and Dorking**

We cater for a variety of additional needs, including autism. Children may have mild physical difficulties. The children will also have speech language and communication needs. The children need to be able to benefit (with adult support as appropriate) from the daily opportunities to integrate in the mainstream classroom. Special consideration will be given to children who meet the criteria and come from socially disadvantaged backgrounds.

**Approved by the Governing Body:** March 2020

**To be reviewed by:** March 2021

This policy is relevant to:

Nursery staff - yes	Centre staff - no	Parents - yes
---------------------	-------------------	---------------