



**Chertsey and Dorking Nursery Schools & Mole Valley Family Centre
COVID-19 Protective Measures Risk Assessment – Christmas 2021**

	Risk rating prior to action H/M/L	Recommended controls/Mitigation and Protective Measures	In place? Yes/No or N/A	Additional control measures to reduce the risk or the reasons why the recommended standard cannot be met.	Actioned by when and by who?	Risk rating following action H/M/L
Christmas Party	M	Parties and all events to remain separate in 3 bubbles so there is no cross over between staff/children Snacks to be available for the children – hand washed prior to sitting down and staff to monitor and handout the bowls to support contamination	Y			
		3-5s Tony the Magician to be contacted prior to the 3-5s party and asked if he is well enough to attend and his Covid safe measures – children in audience to be seated at least two metres from Tony and no audience participation ‘on stage’ – this to be discussed with Tony prior to event CNS – Father Christmas to make a visit to the children. He will come into the outside are and there will be a 2 metre distance between him and children. He will wave to the children and leave a bag of gifts. (he will not hand the present to the children) All children to have washed hands before food Pre-packed items to be given	N	Office to contact Tony prior to event and discuss Following meeting with Tony – decision made to cancel due to risk factors Contact parent that has volunteered to go FC, to go through risk assessment	Andi AC	L L



**Chertsey and Dorking Nursery Schools & Mole Valley Family Centre
COVID-19 Protective Measures Risk Assessment – Christmas 2021**

<p>Christmas sing a long (2-3s and 3-5s)</p>	<p>H</p>	<p>Sing a long/family events to take place in the garden of each nursery setting. Parents to be reminded to attend if feeling well only Parents to be asked to take home LFD test prior to attending if possible 2 parents per child to attend – reminder to bring own picnic chair. If younger siblings present, they need to remain with parents to avoid spread and contamination Staff to ensure parents sit in family groups social distanced Parents to wear face coverings when entering the building to get to the location All parents asked to hand sanitise prior to entering the building No food/drinks to be served to parents Children to remain with staff and children group until the end of the singing (if child able to do so) Parents to be reminded about the outside event and ensuring they/their children have suitable warm clothing</p>	<p>Y</p>	<p>DHD to write to parents with reminders about the event and changes (2-3s) All staff to be aware of the risk assessment processes so there is consistency</p>	<p>DHD DHD NL TR AC YP JD RD</p>	<p>M</p>
<p>Family event (SEND)</p>	<p>H</p>	<p>Staff to ensure parents sit in family groups social distanced Parents to wear face coverings when entering the building to get to the location All parents asked to hand sanitise prior to entering the building No food/drinks to be served to parents</p>	<p>N</p>	<p>DHD to write to parents with reminders about the event All staff to be aware of the risk assessment processes so there is consistency</p>	<p>DHD ED PL AF</p>	<p>M</p>



**Chertsey and Dorking Nursery Schools & Mole Valley Family Centre
COVID-19 Protective Measures Risk Assessment – Christmas 2021**

	<p>Children to remain with staff and children group until the end of the singing (if child able to do so) If younger siblings present, they need to remain with parents to avoid spread and contamination Parents to be reminded to attend if feeling well only Parents to be asked to take home LFD test prior to attending if possible 2 parents per child to attend</p> <p>CNS – Family Event will be in the classroom, All windows to be opened One parent per child to be allowed in the room. Parents to wear face coverings when entering the building to get to the location All parents asked to hand sanitise prior to entering the building No food/drinks to be served to parents Children to remain with staff and children group until the end of the singing (if child able to do so) If younger siblings present, they need to remain with parents to avoid spread and contamination Parents to be reminded to attend if feeling well only Parents to be asked to take home LFD test prior to attending if possible</p>		<p>Following discussion and increased control measures – it has been decided to cancel a SEND event with parents and record for sending. ED to write to parents</p> <p>AC to write to parents with reminders about the event</p> <p>All staff to be aware of the risk assessment processes so there is consistency</p>	<p>AC</p> <p>ED CL</p>	<p>M</p>
--	---	--	--	----------------------------	----------